

**CADDO PARISH FIRE DISTRICT FIVE
REGULAR BOARD MEETING
MONDAY
JANUARY 20, 2020
MINUTES**

Board members present: David Winkler (Chairman), Wayne Woodruff, John Lorick, Kyle Dill
Board member(s) absent: Lennis Elston (Sec./Treas.), Dr. Jake Majors
Caddo Parish Commissioners present: John Atkins, Jim Taliaferro
Fire district staff present: Chief Harris, Cindy Alexander, Scotty Warren, Jacob McRae, Lane Thurman, Josh Wolverton
Professional staff present: Gary McCollister (Accountant) Agee & Agee, Josh Chevallier (Attorney)

OPENING:

- Opening by Mr. Winkler
- Prayer by Mr. Woodruff

ROLL CALL: Cindy Alexander

- Motion made by Mr. Lorick to approve December 2019 minutes. Seconded by Mr. Woodruff, All in favor.

FINANCIAL REPORT

- Motion made by Mr. Dill to approve the December 2019 financial report. Seconded by Mr. Woodruff, All in favor.

CHIEF'S REPORT

27 transports in December. Station improvements that were budgeted and approved will begin soon. Painting , cabinets, and new copier ordered. Dr. Arnold provided a disposal method of controlled drugs wasted when only a portion is used on patient.

OLD BUSINESS

The Year-to-date Transport report was presented to the Board.
No pending litigation at this time.

Old Service Fees collected in error. No update. Josh Chevallier will provide an updated full list and balance by the next Board meeting.

Fica Alternative for part-time has a start time for March 1, 2020 if all proper paperwork is done. Also, when authorizations or declines are signed, there must be a copy for employee file here at the District and we will provide Gary at Agee and Agee with a copy to adjust payroll.

NEW BUSINESS

None

ADJOURN

- Motion made by Mr. Woodruff to adjourn. Seconded by Mr. Lorick, All in favor.

Mrs. Lennis S. Elston
Secretary/Treas.

Cindy Alexander
Recording Secretary

Supplemental Documents

December 2019 minutes
December 2019 Financials
Incident Report
Transport Report